



Upper Columbia Academy

Financial Information

2013-2014

UPPER COLUMBIA ACADEMY

Financial Information

Tuition Information

2013-2014	U.S./Canada		International
	<u>Day</u>	<u>Dorm</u>	<u>Students</u>
Tuition	\$8,800	\$ 8,800	\$ 14,380
Room		3,100	3,100
Board		3,700	3,700
Technology Fee	115	115	115
Laptop Deposit**	100	100	100
Int'l Medical Insurance			650
Int'l Deposit			500
Annual General Fee	<u>\$ 995</u>	<u>\$ 995</u>	<u>\$ 995</u>
Basic charges	\$9,910	\$16,710	\$23,440

**The laptop deposit is refundable at the end of the school year when your student's laptop is returned without damages. If there are damages incurred during the year the expenses will be paid from the laptop deposit and any remaining balance will be refunded.

The tuition cost at UCA covers instruction only. The General and Technology Fee covers essential school services such as textbooks, Boys'/Girls' Club, class dues, yearbook, on campus guidance and counseling services, media center and library use, computer services, school newsletter ("Echoes"), student accident insurance, and other miscellaneous costs.

All international students (excluding Canadian students) must pay the international student rates for the year in advance. International students are not eligible for any payment discounts or Financial Aid and charges are due on or before Registration Day (payable in U.S. funds).

Entrance Payment

The Entrance Payment is to be paid in full on or before Registration Day. This payment consists of the General Fee, Technology Fee, and the first of ten charges for tuition, room and board (for dorm students).

	<u>Day</u>	<u>Dorm</u>
Tuition	\$ 880	\$ 880
Room and Board		680
Technology Fee	115	115
General Fee	<u>995</u>	<u>995</u>
Total	\$1,990	\$2,670

Early Payment Discount

To receive the Early Payment Discount, please pay the **Entrance Payment** in full, turn in a completed **Financial Estimate Worksheet** and **Auto Pay form**, and pay the **laptop deposit** by the following dates:

Received by:		Dorm		Day	
		Payment	Discount	Payment	Discount
June 20	3% discount	\$2,590	\$80	\$1,930	\$60
July 18	2% discount	\$2,617	\$53	\$1,950	\$40
August 8	1% discount	\$2,643	\$27	\$1,970	\$20
After August 8	No discount	\$2,670	\$0	\$1,990	\$0

Payment Options:

1. Prepayment of the entire year's estimated charges on or before June 17 (3% discount) or July 31 (2% discount).
2. Monthly automatic payment options, to be paid by the 25th of each month*:
 - a. ACH withdrawal from bank account; or
 - b. Credit/Debit card (**with an additional 1% processing fee**).

*Note: If the 25th falls on a weekend, the monthly payment will be charged or withdrawn from your bank account on the Friday prior to the 25th.

Additional Charges

Some additional charges can be incurred. They may include:

Workbooks	Testing fees (PSAT, SAT, ACT)
Lab/supplies fees	Credit by examination fees
Varsity/Junior Varsity sports	PE and music uniforms
Other teams/clubs	Town trip
Field trips	Home leave transportation
Extracurricular activities	Graduation fees – Seniors only
Transcript fees	Private dorm room
Special Functions (Day Students only-\$45/sem)	

Payment of Accounts

An estimate of your monthly payments can be calculated using the Financial Estimate Worksheet. Please call the Vice Principal for Finance at 509-245-3615 or the Assistant Treasurer at 509-245-3618 if you have any questions or if you need help completing this form. The first of the ten (10) monthly payments is included in the Entrance Payment. The Entrance Payment must be paid in full and the completed Financial Estimate Worksheet and Auto Pay Form received on or before Registration Day by the Business Office to receive financial clearance and begin school. The remaining nine (9) monthly payments will be automatically charged to a credit card that you provide or by an ACH bank transfer, payable on or before the twenty-fifth (25th) day of each month beginning September 25th and ending with the final payment on May 25th. UCA initiates and encourages open communication with those who may be struggling with their account. **Student transcripts of credits and diplomas will be held by UCA until the student account is paid in full.**

Partial Tuition

For students who transfer and do not need to make up work, tuition fees will be prorated on a weekly basis.

Withdrawals

Tuition will be charged until a completed withdrawal form is on file in the Registrar's Office. If a student withdraws after completing their registration but prior to the first day of classes, a refund of tuition prepaid will be made. **The General Fee is nonrefundable.**

Book Fees

Textbook rental fees are included with the annual General Fee. Additional charges for books not returned in good condition will be assessed. All practice sets, workbooks, and other paperback books will be charged to the student's account as an additional fee.

Financial Assistance

UCA administration, faculty and staff are committed to offering value in all areas of the UCA experience – spiritually, academically, and socially – and we are, ultimately, very passionate about making the UCA experience accessible to any student who desires to know Jesus Christ. Below are some of the financial assistance options that are available to help.

- **TIP – Tuition Incentive Plus**

Available to all students, the **TIP** program offers the additional financial benefit needed to make the UCA experience even more accessible. Here's how it works. All students pay full tuition their first year at UCA. The second year a student returns to UCA tuition is discounted 20%; third year discount is 30% (if the student started UCA as a freshman or a sophomore); fourth year discount is 50% (if the student started UCA as a freshman).

The "Fine Print":

- The **TIP** program will be formally renewed from year to year by the UCA Board of Directors.
- The **TIP** discounts apply to tuition only. Other fees such as the General and Technology fees and room/board costs are not eligible for **TIP** discounts.
- The student's account must be paid in full prior to the start of the school year in order to qualify for the **TIP** discount.
- Tuition rates will go up or down yearly independent of the **TIP** program. For example, if yearly tuition is increased from \$8,800 to \$8,900 then the **TIP** earned discount will apply to the \$8,900 tuition amount.
- Students will be guaranteed the applicable discount for the following school year. As long as the **TIP** program is renewed from year to year the students will continue receiving future **TIP** discounts.
- Eligibility for the complete **TIP** discount will be based on a full year attendance the preceding school year. For students that leave in the middle of a school year the eligibility for the next year's tuition discount will be prorated on a quarterly basis. For example, if a student leaves UCA any time during the third quarter of a school year the student would be eligible for 75% of the tuition discount the following year.
- **TIP** discounts will be applied regardless of scholarships, labor earnings, or any other financial assistance applied on the student's behalf. Exceptions to this will be specifically outlined in the student's individual financial worksheet.

- **Pathways Scholarship Program**

Upper Columbia Academy is excited to be in partnership with the Commonwealth Foundation's Pathways Program. Designed for students with greatest financial need, the Pathways Program provides generous scholarships for first-time boarding students. **All students under this plan must meet specific work requirements set by the Commonwealth Foundation.** Once awarded, scholarships are renewable for up to four years. A separate application is necessary.

Benefits - \$1,000- \$6,500 per year

- **Upper Columbia Conference Three-way Matching Scholarship**

This scholarship consists of a three-way match between UCA, your local church (within the Upper Columbia Conference) and the Upper Columbia Conference. An application needs to be approved by your local church and given to UCA along with your tax information.

Benefits – up to \$2,800

- **Pioneer Matching Scholarship**

This scholarship consists of a two-way match between UCA and your local church. An application needs to be approved by your local church and given to UCA along with your tax information.

Benefits – up to \$1,200

- **Church Scholarship**

Many churches have a tuition assistance program that parents can apply for at the local church level. They may provide funds though *matching funds may not be available from UCA*. Amounts are solely based on the church's ability to give. Please talk to your pastor early in the summer so you can submit their necessary forms to them for processing.

- **UCA Foundation Scholarships**

UCA Foundation is a non-profit organization supported by alumni and friends of UCA. Parents must apply directly for scholarships. Applications are available online at www.ucaa.org or www.ucafoundation.org.

- **Remote and Necessary Grant**

This scholarship is available to dorm students that live within the North Pacific Union Conference area, are under 16 years of age, and members of a remote church (one located at least 25 miles away from the nearest Junior/Senior Academy). No application necessary.

Benefit -- \$500/semester while eligible

- **Alumni Worthy Student Scholarship**

The Alumni and Development area of UCA has contributors who are interested in donating funds to assist with students in need of additional financial aid. No application necessary.

Benefits are variable.

- **Summer Work Matching Scholarship**

If employed at UCC-sponsored programs during the summer, UCA will match 25% of net earnings up to a \$500 benefit. Student paychecks must be sent directly from the employer to UCA to receive this matching scholarship.

- **New Member Discount**

Assistance is available to newly baptized Seventh-day Adventists (either dormitory or day students) who have had no previous Adventist background and will be attending an Adventist school for the first time. This assistance is awarded for three consecutive semesters. The amount of assistance is 75%, 50% and 25% of **tuition** for each respective semester.

- **Family Discount**

When more than one student from the same family attends UCA, a discount is given in the amount of 5% (tuition only) each for two students per full academic year, and 10% (tuition only) each for three or more students per full academic year.

- **Student Labor**

A variety of work opportunities are available to help students (and parents) pay their school bill and enrich each student's learning experience. Hiring decisions are made based on the student's abilities and interests, and the needs of the school and industries. It is important for students to be on time, make prior arrangements if there is a change in their work schedule, work diligently, and be a loyal employee. Students who quit or are terminated are not guaranteed immediate placement in another work position.

Student employees of Upper Columbia Academy are covered by Washington State Workman's Compensation. To receive the benefits of this coverage it is important that an accident report be filed as soon as possible after an on-the-job accident.

Since UCA has obtained a 25% wage variance from Washington State for our student labor program, students are paid \$7.25 per hour (Federal Minimum Wage). The pay for student industry workers starts at \$9.19 per hour.

Students may choose to have the amount they earn credited to their school bill each month. If you and your child do not elect to participate in the direct payment process where earnings are applied automatically to the student's bill, it will be the parent's responsibility to ensure that timely payments of all tuition, room, board and fees are paid to Upper Columbia Academy.

Benefit -- up to \$2500

- **Sponsorship Program**

Students can generate additional financial support by recruiting their own sponsors. Sponsors can contribute a flat monthly amount or a one-time payment. Hourly work rates can be supplemented by additional hourly sponsorship payments. Appropriate forms are available through the Business Office or on the UCA website. In accordance with IRS regulations, these sponsorship payments cannot be considered tax-deductible contributions.

Process

Parents who are seeking financial assistance are encouraged to begin the process as early as possible during the summer. Start by completing the Financial Aid application and the Financial Estimate Worksheet included in this finance packet. Before financial assistance will be available from UCA, all documents requested need to be completed and turned into the Business Office.

Financial clearance for Registration will be available to students who have turned into the Business Office a completed, signed Financial Estimate Worksheet and Auto Pay Form, and paid the Entrance Fee.

Student Accident Insurance

All students at UCA are covered by student accident insurance. The premium is included in the General Fee. The insurance pays expenses incurred in treatment of accidental bodily injuries sustained in school activities. **Please remember that *student accident insurance is secondary coverage to your own personal coverage.***

In addition, UCA carries Worker's Compensation insurance for students who are employed by the school. This provides coverage for work-related accidents.

Students must report any injuries immediately and receive a claim form from the Business Office or the Principal's Office.

Student Bank

UCA provides a student bank service in the Business Office to safeguard a student's money. Cash may be withdrawn only with a student's signature. Unfortunately we can't assume responsibility for lost money or other valuables in dorm rooms or around the campus. Students are encouraged not to keep large amounts of cash in their rooms.

Check Cashing

Students may cash checks for modest amounts of cash in the Business Office. The checks should be made out to "cash" or to the student. Checks made out to Upper Columbia Academy will be credited to the student's account.

Canadian Students

Since our bank charges us a mandatory federal international fee of \$20 on all Canadian checks (even if the check states that it is payable in U.S. funds), please consider making payments by credit card (we will waive the 1% processing fee). If you need to pay by check, we will deduct the \$20 fee that the bank charges from your payment.

Revision of Rates

The Board of Trustees reserves the right to revise the published rates without notice.