

# Senior Photos . . . Yearbook & Graduation Tributes

Congratulations! You've made it to your senior year!

This checklist will help ensure you complete all historical requirements for this year. Please make note of the required photo specifications. **Photos and tributes that do not follow school policies and standards will not be used.** Classes will not be excused to have photos taken by private photographers.

*Thank you for your understanding.*

- Yearbook Senior Tribute Registration Form – Due with registration papers.
- Senior Photo - Due no later than Monday, September 28, 2015.  
***Please note: The senior photo you submit will be used in the yearbook and for the senior composite that is framed to hang on the wall in the Administration Building.***
- Student ID Photo - Taken Thursday, October 1, 2015.
- Yearbook Senior Tribute (Optional) – Due no later than Monday, October 26, 2015.
- Graduation Tribute (3 childhood photos/1 recent photo) – Due no later than Monday, October 26, 2015.

## Required Photo Specifications

- Senior photos must be portrait (vertical) format, not landscape. The size printed is less than wallet size, so it is best to have close-up photos (please include the top of their head). *It is fun to see the personality of each senior, but we want to see their face as well.*
- All photos must feature students in compliance with the UCA school dress code (**no jewelry, low-cut shirts, sleeveless, ripped jeans, etc.**).
- All physical photos MUST be actual prints and not printed on a standard printer. They can be emailed to [yearbook@ucca.org](mailto:yearbook@ucca.org).
- The student's face must be fully visible in the photo—masks or props that cover the face are not appropriate for the yearbook.
- Graduation Tribute photos can be portrait or landscape.
- The *Echo Log* staff reserves the right to use editorial discretion as to whether any photograph will be published in the yearbook. If you are unsure as to whether your photo is appropriate for the *Echo Log* (possible dress code violations, appropriate poses, etc.), we recommend that you turn in your photo early enough that you could submit a second option if the first is declined.

## Minimum Requirements for Digital Photos

- All digital photos must be:
  - 300 dpi.
  - Submit EXACTLY as you wish it to appear in the yearbook and senior composite.
  - Senior photos are approximately 2 x 3 in size.
  - Standard file format (jpeg, tiff, or pdf).

## Submissions

- Email preferred: [yearbook@ucca.org](mailto:yearbook@ucca.org) Make sure to *keep original size* when emailing.
- Tributes can be emailed as a high resolution pdf . . . make sure they are the correct size.
- If mailing: UCA Echo Log, 3025 E Spangle-Waverly Rd, Spangle, WA 99031.

If you have additional questions, please contact Tamara Terry, Yearbook Instructor, at [yearbook@ucca.org](mailto:yearbook@ucca.org) or leave a message at the school office (509) 245-3614.

Thank you for following the above guidelines and taking the opportunity to have your photos taken early.