

# Upper Columbia Academy

## Business Office

3025 E Spangle-Waverly Road, Spangle, WA 99031  
Phone (509) 245-3615 or 245-3618; Fax (509) 245-3643

### 2016-17 Financial Checklist

\_\_\_\_\_ **New Students!** Submit a completed application by **May 1, 2016** for a \$100 tuition credit.

\_\_\_\_\_ An Application Fee of \$25 is due with all **new student** applications. This fee is waived if the application is postmarked by **May 31, 2016**.

\_\_\_\_\_ Pay the total yearly estimate for tuition, room, board and fees by **June 30** and receive a 3% discount; **July 18** and receive a 2% discount; **August 8** and receive a 1% discount

\_\_\_\_\_ If applying for financial assistance, submit a copy of your 2015 Federal Income Tax return to UCA by the deadlines below.

\_\_\_\_\_ Pathways Scholarship application (work with Joe Hess, 509-245-3680; Joe.Hess@ucca.org)  
**Deadline: July 8, 2016**

\_\_\_\_\_ Submit FoundationOne grant application (form is at [ucca.org](http://ucca.org) or [ucafoundation.org](http://ucafoundation.org))  
**Deadline: July 31, 2016**

\_\_\_\_\_ 3-Way and Pioneer, NPUC Hispanic Scholarships:

(a) Submit the appropriate application(s) to your local church.

(b) Submit a copy of your 2015 Federal Income Tax return to UCA

**Recommended Deadline: July 31, 2016**

\_\_\_\_\_ **To receive the following discounts:**

1. Pay the Entrance Payment;
2. Turn in your completed and signed Financial Estimate Worksheet;
3. Turn in your completed and signed Auto Pay Form;
4. Pay your \$100 laptop deposit.

	Dorm Students		Day Students	
If received by:	Payment	Discount	Payment	Discount
June 30 (3%)	\$ 2,767	\$ 86	\$ 2,068	\$ 64
July 18 (2%)	2,796	57	2,089	43
August 8 (1%)	2,824	29	2,111	21
After August 8	2,853	0	2,132	0

**Steps 1-4 must be completed by Registration Day (August 21) but please don't wait as there will be LONG lines in the Business Office on Registration Day!**