All sign-ups for Home Leave transportation are now done electronically by each dorm student taking the "Home Leave Transportation Sign-up" survey. The survey invitation will be emailed to each dorm student a week before the day of home leave. Each dorm student <u>must</u> take the survey, even if they do not need transportation provided by UCA. This is in addition to the regular Home Leave request done for the dorm.

UCA Home Leave Bus

To arrange transportation via one of the UCA Home Leave buses (see reverse side for schedule and cost):

- 1. Respond to the emailed survey "Home Leave Transportation Sign-up" (if you have changes, email them to charles.hartman@ucaa.org.)
- 2. Questions? Please contact Charles Hartman at charles.hartman@ucaa.org or 509-245-3632 (office).

Airport/Greyhound/Amtrak Station

To arrange transportation to the Spokane Int'l Airport/Greyhound Bus Station:

- 1. Respond to the emailed survey "Home Leave Transportation Sign-up" (You may also want to email itto flor.smith@ucaa.org.)
- 2. The charge is \$25/trip. If your flight/bus/train departure time is before 9 a.m. or arrives after 9 p.m. the charge is \$30. (Our drivers need their sleep.) If fuel prices continue to increase these prices are subject to change without notice.
- 3. Each student will be provided a copy of their scheduled transportation to the airport/bus station including phone number(s) of the driver(s).
- 4. Please notify the assigned driver or Flor Smith: Office 509-245-3614 of any changes in a timely manner.
- 5. If transportation has been scheduled and we are not notified in a <u>timely manner</u> that the transportation is not needed or the schedule has been changed, you will be charged even if you do not use the provided transportation.
- 6. Alternate transportation is available through Airport Shuttle for \$60/trip (subject to change). The telephone number is 509-499-0562 or www.spokaneairportshuttle.com.
- 7. Questions? Please contact Flor Smith at flor.smith@ucaa.org or 509-245-3614 (office).

Not needing UCA provided Home Leave transportation?

- 1. Respond to the emailed survey "Home Leave Transportation Sign-up"—it will be a quick, single question survey (if you have a change of plans, contact Mr. Hartman to retake the survey)
- 2. Questions? Please contact Charles Hartman at charles.hartman@ucaa.org or 509-245-3632(office).

Upper Columbia Academy <u>Home Leave Bus Schedule</u> 2017-2018

Buses Load at the flagpole by 12:15 pm

Bus #1 To contact the Portland bus call or text 509-475-9521									
<u>Place</u>	<u>Home</u>	<u>Return</u>	<u>Location</u>	1 Way	Round <u>Trip</u>				
UCA	12:15	8:05	Flag Pole						
Moses Lake	2:10	6:15	Exit 179 – Chevron	\$26	\$36				
George	2:40	5:45	Exit 151 – Shell	\$29	\$40				
Ellensburg	3:25	5:00	Exit 109 – Truck stop	\$35	\$48				
Yakima	4:15	4:10	Exit 34 – K-Mart	\$38	\$53				
Toppenish	4:40	3:45	Safeway	\$40	\$56				
Goldendale	5:35	2:50	McDonalds/Stage Stop	\$46	\$64				
Biggs	5:55	2:30	Fruit stand, NW of 97 brid	lge \$47	\$66				
Portland	7:55	12:30	NW Parking Lot of Mall 2	05 \$58	\$82				

Bus #2 To contact the Walla Walla bus call or text 509-475
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Place	<u>Home</u>	<u>Return</u>	<u>Location</u>	R 1 Way	ound <u>Trip</u>
UCA	12:15	7:55	Flag Pole		
Tri-Cities	2:45	5:35	King City Truck Stop (E Kartchner St Exit)	\$39	\$54
College Place	3:50	4:30	Wal-Mart	\$40	\$55

- The times are estimates and are subject to change due to weather/traffic conditions/number of passengers.
- The driver has the right to refuse excess baggage/personal items when there are a large number of passengers scheduled to ride the bus.
- Sign up for bus by filling out the emailed "Home Leave Transportation Signup" survey by the Friday prior to Home Leave. Those not signed up may not have a seat available.

Be at arrival/departure location 15 minutes prior to scheduled time so driver is not delayed.